

“This is not a ‘job.’ This is a ‘personal activity’ “

Online Clerical Assistance



Online Clerical Assistance entails participating online and playing a key role in residents making the safest and wisest decisions about individuals they hire for assisting with their home improvement wishes. Information is key.

Invariably, you are helping residents continue accessing good quality information online through ensuring documents are presentable enough to read. These also include documents with hyperlinks.

This is a strictly online volunteer opportunity where you are in control of everything. There are no deadlines unless the opportunity is of an exclusive nature which is recommended to be completed by a specific date. For example, an *article* or *homeowner’s guide* which must first be inspected and content corrections made before being released or uploaded. Everything is optional.

If you have not yet registered via VolunteerMatch and communicated with HGRBS via that means, here is how you can begin this caring process: Register. Here is your link to VolunteerMatch:

<https://www.volunteermatch.org/search/org997672.jsp>

THANK YOU FOR STEPPING FORWARD!